UNDERGRADUATE LEVEL ONLINE PROGRAMS

☐eBAB ☐eBSF ☐eBBA

REQUIRED	IF APPLICABLE
☐ **Original High School Certificate or Transcript** > Or official record of the GED exam.	☐ **Official Transcript for Credit Transfer** > Transcript for credits wishing to transfer from another school or program.
☐ **Passport Size Photo** > Color photo taken in last 3 months, clear image, without background. No selfies.	☐ **Original Course by Course Evaluation** > Students who are willing to transfer credits from colleges or universities outside the U.S. must request the translation into English and evaluation of their transcript by an accredited U.S. evaluation service. > Please note the separate cost for this service is around $150-$200
☐ **Credit Transfer Form*** > > Indicate if requesting eligibility of transferable credits from the same or equivalent courses taken from another school or program.	
☐ **Acknowledgment of Statement of Faith*** > Sign and submit for acknowledgment	
☐ **Library Information Literacy Class*** > Sign and submit for acknowledgment	
☐ **Community Service Application*** > Requirements for all undergraduate students. Sign and submit for acknowledgment.	
☐ **Essay** > Essay prompts are provided on the checklist. Complete and submit them as separate files for evaluation.	

PROGRAM SPECIFIC DOCUMENTS

eBAB	☐ **Bible Understanding Quiz (added by WUV)** > Will be given after registration is complete. ☐ **Personal Testimony** > Please write a 1-2 page personal testimony of your faith in letter size format.
eBSF	☐ **Bible Understanding Quiz (added by WUV)** > Will be given after registration is complete.

Documents marked with an asterisk (*) can be downloaded from the online checklist portal.

U.S. CITIZEN

R E Q U I R E D

☐ **Passport or Birth Certificate**
> Must be valid and active. No expired passports accepted.

☐ **W-9S Form***
> Students are required to submit the W-9S form to provide the correct taxpayer identification number for filing 1098-T Form with the IRS.

Documents marked with an asterisk (*) can be downloaded from the online checklist portal.

U.S. PERMANENT RESIDENT

R E Q U I R E D

☐ **Passport**
> Must be valid and active. No expired passports accepted.

☐ **Permanent Resident card**
> Must be valid and active. No expired permanent resident cards accepted.

☐ **W-9S Form***
> Students are required to submit the W-9S form to provide the correct taxpayer identification number for filing 1098-T Form with the IRS.

Documents marked with an asterisk (*) can be downloaded from the online checklist portal.

OTHER VISA

R E Q U I R E D

☐ **Passport**
> Including dependents of the applicant, if applicable
> Must be valid and active. No expired passports accepted.

☐ **Visa**
> Including dependents of the applicant, if applicable

☐ **I-94**
> Obtain a PDF on https://i94.cbp.dhs.gov/I94/#/recent-search

☐ **W-9S Form***
> Students are required to submit the W-9S form to provide the correct taxpayer identification number for filing 1098-T Form with the IRS.

Documents marked with an asterisk (*) can be downloaded from the online checklist portal.

OVERSEAS

R E Q U I R E D

☐ **Passport**
> Must be valid and active. No expired passports accepted.