MASTER OF ARTS IN SPIRITUAL FORMATION AND EDUCATIONAL LEADERSHIP ONLINE PROGRAM

☐ eMA-SFEL

REQUIRED	IF APPLICABLE
☐ Original Certificate of Bachelor's Degree > Diploma from an accredited college or university in the U.S. or equivalent to a four-year American bachelor's degree from a foreign institution.	**☐ Course by Course Evaluation** > All degree certificates and transcripts from colleges or universities outside the U.S. must be translated into English and evaluated by an accredited U.S. evaluation service before an admission decision can be made. > Please note the separate cost for this service is around $150-$200
☐ Original Transcript of Bachelor's Degree > Minimum of 120 credits > GPA 2.0 or above on a 4.0 scale	**☐ Official Transcript for Credit Transfer** > Transcript for credits wishing to transfer from another school or program.
☐ Passport > Must be valid and active. No expired passports accepted.	
☐ Passport Size Photo > Color photo taken in last 3 months, clear image, without background. No selfies.	
☐ Personal Testimony > Please write a 1-2 page personal testimony of your faith in letter size format.	
☐ Essay > Essay prompts are provided on the checklist. Complete and submit them as separate files for evaluation.	
☐ Bible Understanding Quiz (added by WUV) > Will be added by the school when the student registers for classes.	
☐ Admission Interview* > Complete and submit it. If necessary, the Program Director will contact the student.	
☐ Reference Letter* > To be submitted directly by the recommender to the Admissions Department.	
☐ Credit Transfer Form* > Indicate if requesting eligibility of transferable credits from the same or equivalent courses taken from another school or program.	
☐ Acknowledgment of Statement of Faith* > Sign and submit for acknowledgment. See attachment on checklist.	
☐ Library Information Literacy Class* > Sign and submit for acknowledgment. See attachment on checklist.	

Documents marked with an asterisk (*) can be downloaded from the online checklist portal.